

Overview & Scrutiny Board

Agenda

Tuesday 28 January 2014

7.00 pm

Courtyard Room - Hammersmith Town Hall, King Street,
London, W6 9JU

MEMBERSHIP

Administration:	Opposition
Councillor Alex Karmel (Chairman) Councillor Rachel Ford Councillor Donald Johnson Councillor Steve Hamilton Councillor Lucy Ivimy Councillor Harry Phibbs	Councillor Andrew Jones Councillor PJ Murphy Councillor Max Schmid

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[http://www.lbhf.gov.uk/Directory/Council and Democracy](http://www.lbhf.gov.uk/Directory/Council_and_Democracy)

Members of the public are welcome to attend. A loop system for hearing impairment is provided, along with disabled access to the building.

Date Issued: 17 January 2014

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<u>Item</u>		<u>Pages</u>
1.	MINUTES AND ACTIONS	1 - 11
	a) To approve as an accurate record, and the Chairman to sign the minutes of the meeting held on 26 th November 2013	
	b) To monitor the acceptance and implementation of recommendations and actions as presented in appendix 1	
2.	APOLOGIES FOR ABSENCE	
3.	DECLARATIONS OF INTEREST	
	<p>If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.</p> <p>At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.</p> <p>Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.</p> <p>Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Audit, Pensions and Standards Committee.</p>	
4.	THE REVENUE BUDGET 2014/15	12 - 27
	To receive a report from the Executive Director of Finance & Corporate Services updating the Board on how savings targets have been met and on proposed Budget growth and savings	

- 5. UPDATE ON SICKNESS ABSENCE MANAGEMENT** 28 - 36
- To receive a report from the Bi-Borough Director of Human Resources updating the Board on the latest figures for sickness absence for the Council and the detailed actions being taken to reduce absence across the workplace
- 6. INDIVIDUAL ELECTORAL REGISTRATION** 37 - 44
- To receive a report from the Electoral Services Manager updating the Board on the reasons and process for the introduction of Individual Electoral Registration
- 7. HIGH LEVEL REVENUE BUDGET MONITORING REPORT, QUARTER 2 2013/14** 45 - 64
- To receive a report from the Executive Director of Finance and Corporate Services presenting the Revenue Monitoring position at the end of quarter 2 of 2013/14 (September 2013)
- 8. HIGH LEVEL CAPITAL BUDGET MONITORING REPORT, QUARTER 2 2013/14** 65 - 77
- To receive a report from the Executive Director of Finance and Corporate Services presenting the Capital Budget Monitoring position at the end of quarter 2 of 2013/14 (September 2013)
- 9. SELECT COMMITTEE REPORTS**
- To consider the reports from the Select Committees (to follow):
- (a) Education and Children's Services
 - (b) Transport, Environment and Residents Services
 - (c) Housing, Health and Adult Social Care
- 10. WORK PROGRAMME** 78 - 96
- The Committee's work programme for the current municipal year is set out as Appendix 1 to this report. The list of items has been drawn up in consultation with the Chairman, having regard to relevant items within the Forward Plan and actions and suggestions arising from previous meetings of the Committee.
- The Committee is requested to consider the items within the proposed work programme and suggest any amendments or additional topics to be included in the future. Members might also like to consider whether it would be appropriate to invite residents, service users, partners or other relevant stakeholders to give evidence to the Committee in respect of any of the proposed reports.
- Attached as Appendix 2 to this report is a copy of the Forward Plan items showing the decisions to be taken by the Executive at the Cabinet, including Key Decisions within the portfolio areas of the Leader and Cabinet Member for Strategy, which will be open to scrutiny by this Committee.

11. DATES OF NEXT MEETINGS

The dates of the remaining meetings scheduled for this municipal year are as follows:

- ▶ 4th March 2014
- ▶ 8th April 2014